

Rental
Income & Expenses Checklist

| PROPERTY | KIND AND LOCATION | Acquired Mo - Yr | COST |
|-------------------------------------|-------------------|-----------------------|------|
| INCOME | | PROPERTY | |
| RENTS RECEIVED | | | |
| OTHER INCOME | | | |
| EXPENSES | | | |
| ADVERTISING | | | |
| AUTO AND TRAVEL - MILES | | | |
| CLEANING AND MAINTENANCE | | | |
| COMMISSIONS | | | |
| INSURANCE | | | |
| LEGAL & PROFESSIONAL | | | |
| MORTGAGE INTEREST PAID TO BANKS ETC | | | |
| OTHER INTEREST | | | |
| | CARPENTRY | | |
| | FURNACE | | |
| | PAINTING | | |
| | PLUMBING | | |
| REPAIRS | OTHER | | |
| LIST IMPROVEMENTS SUCH AS NEW ROOF | | <i>add'l comments</i> | |
| SUPPLIES | | | |
| TAXES | | | |
| | ELECTRICITY | | |
| | FUEL | | |
| UTILITIES | WATER/SEWER | | |
| YARD/SNOW REMOVAL | | | |
| OTHER | | | |
| WHAT % OF PROPERTY WAS RENTAL | | | % |

additional comments

Self Employed
Income & Expenses Checklist

| |
|---------------------------|
| Total Sales |
| Inventory / Materials |
| Purchased |
| Inventory at 12/31/2018 |
| Shipping Fees |
| Postage |
| Education |
| Business Mileage |
| Total Mileage |
| Entertainment |
| Telephone |
| Utilities |
| Internet Expense |
| Clients Gifts |
| Dues & Subscriptions |
| Tools |
| Equipment |
| Rent |
| Insurance |
| Legal & Professional Fees |
| Office Expense |
| Repairs |
| Supplies |
| License |
| Bank Fees |
| Subcontractors |
| Credit Card Fees |
| Intrest |